

EMPLOYMENT APPLICATION

PRE-EMPLOYMENT QUESTIONNAIRE AN EQUAL OPPORTUNITY EMPLOYER

Date _____

Name _____

Last

First

Middle

Present Address: _____

City: _____ State _____ Zip: _____

Phone: Home _____ Cell _____

E-mail Address: _____

Position Applied For: _____

Date you are available to start: _____

Level of Education:

Current Employer:

Company Name: _____ Date Employment Began: _____

Supervisor Name: _____ Email: _____

Address: _____

Phone: _____

May we contact your current employer for a reference? _____

Previous Work Experience:

Have you ever been convicted of or pled guilty to a crime, either a misdemeanor or felony (including but not limited to drug-related charges, child abuse, other crimes of violence, theft, or motor vehicle violations)? _____ No _____ Yes

If yes, please explain:

References: Please list two individuals who are not related to you by blood or marriage as references. Please list people who have known you for at least three years.

1. Name: _____
Address: _____
Daytime Phone: _____ Evening Phone: _____
Length of time you have known reference: _____
Relationship to reference: _____
2. Name: _____
Address: _____
Daytime Phone: _____ Evening Phone: _____
Length of time you have known reference: _____
Relationship to reference: _____

Waiver and Consent:

I, _____, hereby certify that the information I have provided on this application for employment is true and correct. I authorize this church to verify the information I have provided on this application by contacting the references and employers I have listed, by conducting a criminal records check, or by other means, including contacting others whom I have not listed. I authorize the references and employers listed in this application to give whatever information they may have regarding my character and fitness for the job for which I have applied. Furthermore, I waive any rights I may have to confidentiality.

In the event that my application is accepted and I become employed by Concord United Methodist Church, I agree to abide by and be bound by the policies of Concord United Methodist Church and to refrain from inappropriate conduct in the performance of my duties on behalf of Concord United Methodist Church. I agree to support the mission and vision of Concord United Methodist Church.

I have read this waiver and the entire application, and I am fully aware of its contents. I sign this consent freely and under no duress or coercion.

Signature of Applicant

Date